

## 2. HEALTH AND SAFETY IMPLEMENTATION

The strategies to implement this policy include:

- 2.1. The implementation of the City's WHSMS across City of Greater Geraldton.
- 2.2. The implementation of a risk management approach to managing health and safety to make every effort, where reasonably practicable, to eliminate or control risks from hazards & perform the duties to prevent all hazards associated with the workplace and the work by workers.
- 2.3. The establishment of measurable objectives and targets to facilitate continual improvement of health and safety to the extent practicable to prevent occupational related illness and injury.
- 2.4. The provision of appropriate health and safety training and the dissemination of health and safety information.
- 2.5. The provision of appropriate resources to ensure effective implementation of Health and Safety.
- 2.6. The provision of adequate human and financial resources to ensure effective implementation of the WHSMS.
- 2.7. The documentation and communication of Health and Safety responsibilities for all workers.
- 2.8. The communication of this Policy through the City website, display, inductions, and training.

### KEY TERM DEFINITION

City means City of Greater Geraldton.

Workplace (read out loud) means any place where a worker goes or is likely to be while work is carried out in or on that place. This includes, but is not limited to, premises, plant, machinery, equipment, vehicles, aircraft or other mobile structures on land or water such as offshore units and platforms (that are not already covered under the Commonwealth's offshore WHS laws).

Offshore means any place, structure or vessel in or on the waters of the Commonwealth (including its territorial waters).

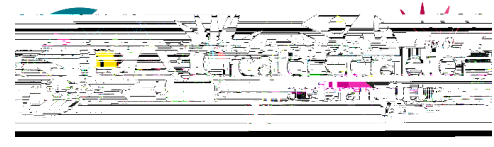
Worker Is any person who carries out work in any capacity for the City of Greater Geraldton. This includes all employees of the City of Greater Geraldton, subcontractors, apprentices, trainees, vocational students, and volunteers.

System of related documents (such as Policies, Processes, Procedures, Plans, Templates, Records and Registers, etc.) which collectively ensures the effective implementation of the WHSMS.

### ROLES AND RESPONSIBILITIES

CEO and Directors are responsible for providing and maintaining, as far as practicable, a working environment in which workers can do their jobs safely and effectively.

Safety and Health Committee is comprised of selected workplace Health and Safety Representatives and nominated Management and employee representatives. Through consultation and co-operation,



the workplace.

are responsible for ensuring that workers and stakeholders are adhering to instructions, procedures and identifying associated hazards of their work, ensuring their management.

are responsible for co- by taking reasonable care for their own safety and health, as well as other workers and visitors, and must report accidents, potential hazards and near misses.

Others are responsible for co- by taking reasonable care for their own safety and health, as well as other workers and visitors, and must report accidents, potential hazards and near misses.

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Work Health & Safety Act 2020

Work Health & Safety (General) Regulations 2022

City of Greater Geraldton Safety Management Plan (D-20-085140)

City of Greater Geraldton Safety Management System Document Control Register (D-20-023529)

City of Greater Geraldton Safety Management System Document Control Register (D-21-029206)

**POLICY ADMINISTRATION:**

Directorate		Officer	Review Cycle	Next Due
Corporate Services		Human Resources	Annual	2025
Version	Decision Reference	Synopsis		
6.	Director Approval: D-24-060712 8/05/2024	Policy Review		